

## Member Information Service

### Cabinet Decisions – 8 February 2021

The following decisions have been made by Cabinet at their meeting held on 8 February 2021 and will come into effect at 10:00a.m. on Thursday 18 February 2021, unless the call-in procedure is activated. If you wish to request that a proposed decision, not on the Council agenda, is called in please contact Member Services on 01444 477062 or email ([committees@midsussex.gov.uk](mailto:committees@midsussex.gov.uk)) in addition to making a written request to the Monitoring Officer, Tom Clark.

Draft Corporate Plan and Budget for 2021/22 – **Recommendation Agreed.**

Budget Management 2020/21 - Progress Report April to December 2020 – **Recommendation Agreed.**

Age UK Partnership Agreements – **Recommendation Agreed.**

Ansty Village Centre Trust – Release of S106 Urgent Report – **Recommendation Agreed.**

### Committee Meetings

**Please note that all meetings are virtual meetings and start times vary, as detailed below.**

The revised Programme of Meetings approved at Council on 30 September 2020, sets out the schedule of Council meetings for the remainder of the municipal year. Meetings for February and March are listed below:

#### FEBRUARY 2021

11 February – Planning Committee @ 4pm

~~18 February – District Planning Committee @ 2pm~~ – **Please note this meeting has been cancelled.**

~~23 February – Cabinet Grants Panel @ 4pm~~ – **Please note this meeting has been rescheduled to 15 March 2021**

#### MARCH 2021

2 March – Audit Committee @ 5pm

3 March – Budget Council @ 6pm

8 March – Cabinet @ 4pm

8 March – Standards Committee @ 6pm

10 March – Scrutiny Committee for Leader, Finance and Performance @ 5pm

- 11 March – Planning Committee @ 4pm
- 15 March – Cabinet Grants Panel @ 4pm
- 17 March – Scrutiny Committee for Housing, Planning and Economic Growth @ 5 pm
- 18 March – District Planning Committee @ 2pm
- 24 March – Scrutiny Committee for Community, Customer Services and Service Delivery @ 5pm
- 31 March – Council @ 6pm

Public access to the meetings is via a live stream video through the Council's official [YouTube channel](#). A link to the live stream is also provided on the Council's Facebook page in advance of each meeting. Owing to the Coronavirus (COVID-19) Pandemic, regular updates on the status of meetings in the forthcoming period will be provided to Members and the website will be continually updated.

Democratic Services has updated your O365 calendar with the revised dates and times, including the links to join the Zoom meetings.

We will be shortly sending you tentative outlook calendar placeholders for the Programme of Meetings 2021 – 2022. The Programme of Meetings is still subject to change and is due to be presented to Council on 31 March following the outcome of the Governance Review.

In the meantime, these placeholders will allow you to see when we are initially planning to hold these meetings.

## Agendas – Items to be Considered

### Planning Committee – 11 February 2021 @ 4pm

**DM/20/1516 | Pikfield Engineering Ltd Factory, Durkins Road, East Grinstead, West Sussex, RH19 2ER** - Demolition of the existing building and erection of a building comprising 8 dwellings (4x1 Bed flats and 4x2 Bed flats) with parking (Marketing information submitted on 26 June 2020 and Drainage Report submitted on 6 July 2020) (Updated Noise Report submitted on 5 January 2021) - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=Q9WQD4KT08C00>

**DM/20/3955 | Land South of Southend Cottage, Brighton Road, Handcross, Haywards Heath, West Sussex, RH17 6BZ** - Erection of 2 no. 3 bedroom and 1 no. 4 bedroom 3 storey dwellings, with study, on former car park and land immediately to the south, all with associated parking, access way and landscaping. Amended landscaping plan and floor plans and elevations received 18.12.2020 and 11.12.2020, showing reduction in height of houses and amendments to front dormer windows - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QIT3YRKT0CP00>

**DM/20/3988 | 6 Burma Close, Haywards Heath, West Sussex, RH16 3JE** - 1 x Oak within tree group TG1 – Fell - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QIV5DNKT0DH00>

**DM/20/4535 | Mid Sussex District Council Station Road Car Park, Station Road, Burgess Hill, West Sussex** - Shipping container to be placed in the East side of the existing car park with a 2m high close boarded timber fence around the outside. Fibre exchange equipment will be located inside of the shipping container with 2 air conditioning units on the outside - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QL0OBSKT0DA00>



## Member Development Learning

All Member Development Learning Sessions are held virtually via Zoom.

Date & Time	Training Event	Indicator
9 March 2021 @ 10am	<b>Mid Sussex Design Guide</b> <i>(Essential for Planning Members however all Members are welcome)</i>	

### Mid Sussex Design Guide

Design Guide Training for Members will take place on the morning of **Tuesday 9th March** starting at **10am** and ending by 1pm. MSDC consultant Hugo Nowell of Urban Initiatives Studio will be presenting the guide and this will be followed by questions and answers. Councillor MacNaughton has advised that this is mandatory training for all planning committee members.

To confirm your attendance at the session, please email [committees@midsussex.gov.uk](mailto:committees@midsussex.gov.uk) by **noon** on **Wednesday 3 March 2020**.

### Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The Modules available for Members to complete are:

- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

If you have any problems with accessing the Learning Pool, please contact Member Services.

## Information and News

### COVID-19 News

Covid levels in Mid Sussex have dropped from their peak shortly after Christmas and are about 100 cases per 100,000 and therefore after 5 weeks of lockdown Mid Sussex has a similar infection rate as it had last Autumn. Mid Sussex has the lowest Covid level in Sussex where most Council areas are now below the England average of about 200 cases per 100,000 and are similar to the South East

average of about 170 cases per 100,000. Eastbourne and Crawley have seen sustained falls over the last couple of weeks, but Crawley still has Covid rates above 200 per 100,000.

The very high post- Christmas Covid levels are still working through the system which has resulted in more deaths related to Covid than you would expect from the present Covid levels in Sussex.

Hospitalised Covid cases have fallen from their peak last month but remain high. The expanding local Covid vaccination programme should assist in bringing hospitalisations and deaths down from this month onwards but there is a risk that new variants of the Covid virus will push these figures in the opposite direction. By the end of this week all people 70 and over should have been offered a Covid vaccination with the Covid vaccination of people 65 to 69 underway next week.

Please see the attached information on Covid vaccination progress in West Sussex.

The latest public data for Covid rates in West Sussex can be found [here](#). Further advice and information on the current restrictions from West Sussex County Council can be found [here](#).

### **Corporate Plan and Budget 2021/22: Update to Medium Term Financial Plan**

Further to the meeting of the Cabinet on Monday 8 February 2021, please find information from Peter Stuart, Head of Corporate Resources, relating to an update to the Medium Term Financial Plan of Corporate Plan and Budget 2021/22.

### **Member Briefing – Site Allocations DPD – Wednesday 17<sup>th</sup> February 5pm – 7pm**

As you will be aware, the Site Allocations DPD was submitted to the Planning Inspectorate on 16<sup>th</sup> December 2020 for examination. As the examination starts at the point of submission, the appointed Inspector is now reviewing all of the documents ahead of hearing sessions. The hearing sessions will be held in public and are anticipated to take place between late-March and early April (dates to be confirmed by the Planning Inspectorate).

**All Members are invited to a briefing on Wednesday 17<sup>th</sup> February at 5pm – via Zoom**

### **Census 2021 Programme Update**

The Office for National Statistics (ONS) have provided local authorities with an update on the 2021 national census, amid concerns that it will be postponed due to the current COVID-19 situation and lockdown.

- The ONS have confirmed that Census 2021 is going ahead in England and Wales on 21 March 2021.
- Census 2021 will highlight areas of deprivation, it will show the ethnic make-up of the country, provide information on our living arrangements, health, education and the jobs we do and the data from it will help inform policy at a local and national level for years to come. It will also provide us with important insights into the impact of the pandemic on our society.
- The ONS have planned and built a flexible operation which can adapt to the changing circumstances of the pandemic. They have continued to review and adapt their plans to ensure staff and the public can be kept safe, and everyone can be safely counted.
- The ONS are currently ensuring that the right plans and resources are in place to deliver a successful census safely and securely.
- The ONS are committed to ensuring that everyone is kept safe as they take part in the Census. This will be a digital-first census and ONS will be encouraging people to respond online if they can.

- The ONS have designed Census 2021 to be simple, straightforward and safe to complete. The census field operation, which follows up with people who need help to complete their questionnaires, will be carried out without anyone ever needing to enter a house. All contacts with the public will be socially distanced and ONS field staff will be equipped with PPE in line with government guidance.

Members are asked to note the above information.

### **MSVA Press Release - New Support for Mid Sussex Communities**

Thanks to funding from Sussex Community Foundation, the team at Mid Sussex Voluntary Action (MSVA) has been strengthened by the recent appointment of Rob Rhodes-Kubiak - a highly experienced and skilled community development specialist with a passion for supporting the vital work undertaken by volunteers.

Rob, who has a PhD in Sociology and Social Policy, has been appointed as the Volunteering Development Coordinator for Mid Sussex – a new role created to support local voluntary groups, many of which have provided essential support to vulnerable people through the pandemic.

Rob's tasks will include helping groups respond and adapt to the Covid-19 pandemic, assisting them with recruiting and managing volunteers, providing advice, plus organising training and networking opportunities.

Rob's extensive career includes building and supporting the development of small to medium sized charities in the UK and in post-conflict countries. He has worked predominantly in the field of human rights, social justice and inclusion with an emphasis on promoting involvement in the voluntary and community sector.

Prior to joining MSVA, Rob worked for West Sussex County Council in a number of roles that focussed on supporting vulnerable individuals and communities, most recently as a Senior Advisor on refugees and migrants, assisting the delivery of the UK's refugee resettlement work.

Rob says, "I am looking forward to bringing my skills and experience to MSVA and making my contribution to the vital and exciting work that they offer across Mid Sussex."

Mid Sussex Voluntary Action (MSVA) is an independent charity established to support voluntary organisations and community groups across Mid Sussex, ensuring that their voice is heard. MSVA offers advice, information and support; and facilitates the sharing of news, knowledge and ideas across the district.

Attached to this email is a photograph of our new Volunteering Development Coordinator, Rob Rhodes-Kubiak, as well as the MSVA's logo.

For more information please go to [www.msva.org.uk](http://www.msva.org.uk), phone 01444 258102 or email [enquiries@msva.org.uk](mailto:enquiries@msva.org.uk).

## News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

10 February 2021 - [Cabinet backs support for vulnerable people](#)

10 February 2021 - [Full cost of Coronavirus response becoming clear as reserves needed to plug Mid Sussex District Council's Covid-19 deficit](#)

10 February 2021 - [MSDC confirms any decision on potential future use of the Clair Hall site will be informed by new public consultation.](#)